

**Minutes of the Northbrook Public Library  
Special Meeting  
July 27, 2006**

**Trustees Present:** Ms. Conat, Mr. Früm, Mr. Lonoff, Ms. Mayer, Ms. McBride, Mr. Peltz and Ms. Plumb

**Trustees Absent:** None

**Public:** Mr. Richard Thompson, Library Consultant

**Staff Present:** Mr. Raymond, Mr. Robbins

Ms. Plumb called the meeting to order at 7:30 p.m.

● **Revised Building Program:** Mr. Thompson reported that the suggestions from the staff would be incorporated in the next version. The Trustees then made a number of recommendations for changes to the document. Mr. Früm asked if it would be possible to get cost estimates for the various areas of the project for fundraising. Mr. Raymond said that progress was already being made on the estimates and that he would follow up with the numbers. Mr. Thompson said he would incorporate all of the suggestions and generate a final report. Ms. Plumb thanked Mr. Thompson for his focus.

Mr. Peltz motioned to approve the building program document subject to the revisions. Mr. Früm seconded the motion. On a voice vote all trustees voted “aye”.

● **Construction Grant Application:** Mr. Raymond reported that he had finished the letter of intent to the state for the grant, but that there still remained unknown factors, such as specific costs. He also noted that there was considerable competition for the grant money. Mr. Früm said that all potential sources of funding should be pursued.

Ms. Mayer motioned that the letter of intent be sent to the state and that the library continue with the grant application. Ms. McBride seconded the motion. On a voice vote all trustees voted “aye”.

● **Village Bonding Request:** Mr. Früm said that the Village had communicated that the library should let it know if the library wanted to be included in a bond issuance and he thought now was the time to ask, and that it could help pay for infrastructural needs. Mr. Raymond noted that the request should come from the Library Board President. Ms. Conat said that it would be best to finalize the amount of the request when figures arrive from Pepper Construction.

Mr. Früm motioned that the library request the Village Board President to include in the next Village bond issue up to \$300,000, depending on the figures from Pepper, and that the funds be used for library capital improvements.

On a roll call Trustees voted:

Ms. Conat, Aye  
Mr. Früm, Aye  
Ms. Mayer, Aye  
Ms. McBride, Aye  
Mr. Peltz, Aye  
Ms. Plumb, Aye

No Nays.

Mr. Lonoff was not present at the time of the vote.

● **Building Security Improvements:** Mr. Robbins reported that he talked with Mr. Michela at Alert Alarm and had cleared the existing questions about their estimate for keyless entry and camera installation. Mr. Früm suggested that donations be sought to pay for the systems. Ms. Plumb noted that because of the police recommendation for the keyless entry system, the library shouldn't wait to initiate its installation. The Library Board consensus was to immediately pursue installation of keyless entry.

Mr. Früm said that the library should ask the Civic Foundation for the funding for the camera system and defibrillators because those items hadn't been included in this year's budget. Mr. Raymond noted that purchase of those items would then wait until a decision came back from the Civic Foundation.

Mr. Früm motioned that the library pursue a grant through Civic for the camera system and however many defibrillators are recommended by the fire department. Mr. Peltz seconded. On a voice vote all trustees voted "aye".

● **Early Closing August 10:** Mr. Robbins reported the request by the Village that the library close early on August 10 in order to prepare for the showing of *Ferris Bueller's Day Off* and that the Village had suggested that the Library Board may want to consider meeting in the police station that night.

Ms. Conat moved to close the library at 6:00 p.m. and meet in the police station for the August 10 Regular Meeting of the Library Board. Mr. Peltz seconded. On a voice vote all trustees voted aye.

● Mr. Peltz moved to adjourn, Mr. Früm seconded. Motion passed.

The meeting was adjourned at 9:08 p.m.

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Eric Robbins, Recorder July 28, 2006

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Howard Peltz