

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF LIBRARY TRUSTEES
OF THE VILLAGE OF NORTHBROOK
Northbrook Public Library Civic Room
September 8, 2005**

CALL TO ORDER

The regular meeting of the Board of Trustees was called to order at 7:30 p.m. by Ms. Conat.

ROLL CALL

The roll was called by Ms. Jean Bouacha.

Trustees present: Ms. Susan Conat, Mr. Carlos Früm, Mr. Marc Lonoff , Ms. Vera Mayer, Mr. Howard Peltz, Ms. Kathryn Plumb (via conference call)

Trustees absent: Ms. Joan McBride

Staff Present: Mr. Chadwick Raymond, Mr. Eric Robbins, Ms. Jean Bouacha

APPROVAL OF AGENDA

Approved as presented.

MINUTES

Mr. Früm moved that the minutes of the Regular meeting of August 11, 2005 be approved. Mr. Peltz seconded. On voice vote all Trustees voted "aye".

PUBLIC COMMENTS

None

TREASURER'S REPORT

Ms. Conat drew attention to the financial report as exhibited in the Board packet. The financial status of the library funds as of August 31, 2005 was as follows:

General Fund	\$2,021,079.75
Restricted	77,023.69
IMRF	84,516.07
FICA	78,439.52
Total General Fund	<u>\$2,261,059.03</u>

Checking	(80,823.27)
Savings/Money Market	107,093.50
Investments	1,750,000.00
Illinois Funds	484,043.80
Petty Cash	745.00
Total General Fund	<u>\$2,261,059.03</u>
Capital Improvement Fund	\$424,483.58
Debt Service Fund	\$225,601.32

Investments:

Investment #	Amount	Maturity	Rate
<u>General Fund</u>			
LNB199987662	250,000.00	09/08/05	3.075
NBBT10481	200,000.00	09/10/05	2.180
NBBT10541	200,000.00	09/15/05	2.300
LNB199987663	100,000.00	09/27/05	3.175
LNB500010538	100,000.00	10/13/05	2.720
LNB	200,000.00	11/28/05	3.375
NBBT11009	200,000.00	10/28/05	2.720
LNB	100,000.00	12/08/05	3.400
NBBT11059	400,000.00	08/07/06	3.750
Total General Fund	<u>\$1,750,000.00</u>		
CIF			
LNB500042939	150,000.00	09/12/05	3.250
LNB500063384	100,000.00	09/16/05	3.375
LNB500065119	120,000.00	10/18/05	3.500
Debt Service			
LNB500017444	140,000.00	11/28/05	3.350

BILLS AND CHARGES

Ms. Conat moved to approve the following Bills and Charges for August, 2005:

Library Claims List	\$124,220.21
Librarian’s Claims List	14,010.39
Payroll	197,591.13
IMRF/FICA	30,677.79
Total General Fund	<u>\$366,499.52</u>
Capital Improvement Fund	-
Debt Service	
Total Library	<u>\$366,499.52</u>

She also asked for approval of the following additional bills:

17296	American Express	817.50
17297	Greenwood Publishers	795.00
17298	Lighthouse Technologies	2,875.00
17299	Simplex Grinnell	2,556.50
17300	Village of Northbrook	2,448.60

On roll call trustees voted:

“Aye”: Conat, Früm, Lonoff, Mayer, Peltz, Plumb

“Nay”: None

FOUNDATION

Mr. Früm reported that the foundation was working on the design of pledge cards to be distributed at the opening of the art show. Mr. Raymond will show the design to Liz Howard. He also stated that the foundation will be reviewing the conflict of interest policy suggested by legal counsel. Mr. Früm will operate a table at the art show where pledge cards will be distributed. He would like photos of the auditorium and information (press release) about the recent bequest made to the library.

LIBRARIAN’S REPORT

Mr Raymond gave the following report:

1. The Village Board will vote on impact fees for the library later in September.
2. Staff is discussing PLA attendance March 21 – March 25 in Boston. He asked Trustees to consider attending.
3. August circulation statistics increased over last year.

OLD BUSINESS

None

NEW BUSINESS

Early Closing for Art Show: Mr. Peltz moved that the Library close at 4:00 p.m. on Friday, October 7th in preparation of the art show opening. Ms. Conat seconded. On voice vote all Trustees voted “aye”.

Per Capita Grant Application: Mr. Peltz moved that the Board approve application for the annual Per Capita Grant in compliance with grant guidelines. Mr. Früm seconded. On voice vote all Trustees voted “aye”.

Committee of the Whole - September 22, 2005

The agenda will include a review of the selection policy, Illinois Public Library standards, and a discussion on the October meeting schedule.

ADJOURNMENT

There being no further business to discuss, Mr. Peltz moved to adjourn. Ms. Mayer seconded the motion. The meeting was adjourned at 8:10 p.m.

Howard Peltz, Secretary

Jean Bouacha, Recorder