

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF LIBRARY TRUSTEES
OF THE VILLAGE OF NORTHBROOK
Northbrook Public Library Business Office Conference Room
August 16, 2012**

CALL TO ORDER

The special meeting of the Board of Trustees was called to order at 7:35 p.m. by Mr. Lonoff.

ROLL CALL

The roll was called by Ms. Anna Amen.

Trustees Present: Ms. Susan Conat, Mr. Carlos Früm, Mr. Jay Glaubinger, Mr. Marc Lonoff,
Ms. Vera Mayer

Trustees Absent: Ms. Sharon Bergstein, Ms. Miriam Imrem

Staff Present: Mr. Chadwick Raymond, Ms. Anna Amen

Guests Present: Mr. Tom Featherstone

AGENDA

Approved as presented.

BUSINESS DISCUSSED

Review/Select Request for Qualifications/Construction Manager as Constructor (CMC) Services

Mr. Lonoff asked the Trustees if they had reviewed the proposals and ranked them. All Trustees answered yes. He then asked each Trustee to submit their 3 highest ranked construction firms. He tabulated the submissions and the short list of interviews will consist of the following firms:

- Bulley and Andrews
- Camosy Construction
- FQC Construction Management
- Pepper Construction
- W.B. Olson, Inc.

The Trustees would like to interview these firms on Thursday, August 30th starting at 6:00 pm.

Review of Exterior Façade Options

Dewberry could not attend tonight's meeting so a meeting date will be set after discussion with Rick McCarthy.

Review/Approve Architect Contract

Ms. Amen reported that she sent the rider, attorney comments, the Board's acceptance of a 9% fee and the Board's request to remove the markup of 15% for reimbursable expenses and additional services to Rick McCarthy.

She also reported that Mr. McCarthy stated that they had completed their review of the comments and had sent the documents to their attorney for review. He also stated that "Removing the 15% mark up is a non-issue; consider it done."

ADJOURNMENT

There being no further business to discuss, Ms. Conat moved to adjourn. Ms. Mayer seconded the motion. The meeting was adjourned at 8:55p.m.

Marc Lonoff, President

Anna M. Amen, Recorder