

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF LIBRARY TRUSTEES
OF THE VILLAGE OF NORTHBROOK
Northbrook Public Library Business Office Conference Room & Civic Room
August 30, 2012**

CALL TO ORDER

The special meeting of the Board of Trustees was called to order at 6:05 p.m. by Mr. Lonoff.

ROLL CALL

The roll was called by Ms. Anna Amen.

Trustees Present: Ms. Sharon Bergstein, Ms. Susan Conat, : Mr. Carlos Früm, Mr. Jay Glaubinger Ms. Miriam Imrem, Mr. Marc Lonoff, Ms. Vera Mayer

Trustees Absent:

Staff Present: Mr. Chadwick Raymond, Mr. Eric Robbins, Ms. Anna Amen

Guests Present: Representatives from the following Construction Manager Companies - Camosy Constnution, FQC Construction, Pepper Constuction, W.B. Olson, Bulley & Andrews

AGENDA

Approved as presented.

BUSINESS DISCUSSED

Discuss/Review Interview Procedures

Trustees reviewed questions that would be asked during the interview to each construction manager. It was determined that the interview would allow the firms to make a 10 minutes presentation and then Ms. Conat would ask the questions.

Interview

The Trustees met with the following construction management firms:

- 6:30 Camosy Construction
- 7:00 FQC
- 7:30 Pepper
- 8:00 WB Olson
- 8:30 Bulley & Andrews

Discuss/Select Construction Manager as Constructor

The Trustees discussed each firm and created a list based upon the interviews. The sealed bids were then opened and discussed. The Board asked Mr. Raymond and Ms. Amen to contact the firm on at the top of the list and begin negotiations on Tuesday, September 4th.

ADJOURNMENT

There being no further business to discuss, Mr. Früm moved to adjourn. Ms. Conat seconded the motion. The meeting was adjourned at 11:00 p.m.

Marc Lonoff, President

Anna M. Amen, Recorder