

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF LIBRARY TRUSTEES
OF THE VILLAGE OF NORTHBROOK
Northbrook Public Library Business Office Conference Room
February 3, 2009**

CALL TO ORDER

The special meeting of the Board of Trustees was called to order at 4:35 p.m. by Ms. Conat.

ROLL CALL

The roll was called by Ms. Anna Amen.

Trustees present: Ms. Susan Conat, Mr. Carlos Früm, Ms. Vera Mayer, Mr. Howard Peltz, Ms. Kathryn Plumb

Trustees absent: Ms. Miriam Imrem, Mr. Marc Lonoff

Staff Present: Mr. Chadwick Raymond, Mr. Eric Robbins, Ms. Anna Amen

APPROVAL OF CONTRACT WITH PEPPER CONSTRUCTION COMPANY

Mr. Raymond started the discussion by presenting an email from Pepper Construction regarding the Village of Northbrook's Building Permit Review for the Young Adult Area. Mr. Raymond and Mr. Robbins have discussed each item with Frye Gillan & Molinaro (FGM), the architect and Pepper Construction Company, the construction manager. Regarding the items to be addressed, FGM and Pepper each feel that most of them are minor and clarifying notes on the drawing will resolve the items. Further clarification is also needed from the Village. Based upon the discussion and opinion from FGM and Pepper, Mr. Raymond asked the Board to continue the discussion regarding the approval of the contract. This will guarantee that the grant requirements are met as well as providing the needed lead time to order carpet and light fixtures. Ms. Conat then asked if there were any specific questions relating to the contract. Various aspects of the contract were discussed and it was determined to be in the best interest of the Library as written by the attorney. A motion was made by Mr. Peltz to approve the agreement between the Northbrook Public Library and Pepper Construction Company dated August 29, 2008 and the respective Guaranteed Maximum Price dated January 29, 2009. Ms. Mayer seconded the motion. On roll call vote, trustees voted:

“Aye”: Früm, Mayer, Peltz, Plumb, Conat

“Nay”: None

ADJOURNMENT

There being no further business to discuss, Mr. Früm moved to adjourn. Ms. Mayer seconded the motion. The meeting was adjourned at 5:00 p.m.

Howard Peltz, Secretary

Anna M. Amen, Recorder