

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF LIBRARY TRUSTEES
OF THE VILLAGE OF NORTHBROOK
Northbrook Public Library Business Office Conference/Civic Room
October 17, 2013**

CALL SPECIAL MEETING TO ORDER

The special meeting of the Board of Trustees was called to order at 7:35 p.m. by Mr. Lonoff.

ROLL CALL

The roll was called by Ms. Anna Amen.

Trustees Present: Ms. Sharon Bergstein, Mr. Carlos Früm, Mr. Jay Glaubinger, Mr. Marc Lonoff, Ms. Vera Mayer

Trustees Absent: Ms. Miriam Imrem, Ms. Daphna Neirick

Staff Present: Mr. Chadwick Raymond, Mr. Eric Robbins, Ms. Anna Amen

Guests Present: Dewberry - Ms. Jenni Betancourt, Pepper Construction - Mr. Jim Creath, Mr. Lance Tritsch, Mr. Dominick Lo Verde

Mr. Lonoff stated that the purpose of this meeting was to review the Design Development cost estimate which is significantly higher than the Schematic Design Cost Estimate.

Mr. Tritsch from Pepper Construction presented the Design Development Cost Estimate. He explained that the project cost increased due to specific details in the Design Development Cost Estimate. The Schematic Design was just a floor plan and assumptions were made when the cost estimate was prepared. The Estimate Update Summary was presented. This document shows the change from Schematic Design Cost Estimate to the Design Development Cost Estimate. Mr. Tritsch reviewed items with a change greater than \$25,000. He then reviewed the Scope Alternate Log. This document shows items that the Board has requested that are not included in the Design Development Cost Estimate, with the exception of Masonry walls. These are items that will be addressed when the final cost has been established. Mr. Tritsch then reviewed the Value Engineering Status Log. This document shows cost reduction items that Pepper and Dewberry wanted to review with the Board. After a review of all the documents, the Board stated that the project needed to stay at budget and that in addition to the Value Engineering Status log items additional cost reductions would need to be found. Suggestions for cost reductions were the Alucobond Exterior Panels, the Sound System and the Projection System. Pepper and Dewberry will review these items and determine the cost reductions that can be obtained.

ADJOURNMENT

There being no further business to discuss, Ms. Bergstein moved to adjourn. Ms. Mayer seconded the motion. The meeting was adjourned at 10:00 p.m.

Marc Lonoff, President

Anna M. Amen, Recorder