

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF LIBRARY TRUSTEES
OF THE VILLAGE OF NORTHBROOK
Northbrook Public Library Civic Room
May 8, 2008**

CALL TO ORDER

The regular meeting of the Board of Trustees was called to order at 7:33 p.m. by Mr. Früm.

ROLL CALL

The roll was called by Ms. Anna Amen.

Trustees present: Mr. Carlos Früm, Mr. Marc Lonoff, Ms. Vera Mayer, Mr. Howard Peltz

Trustees absent: Ms. Susan Conat, Ms. Miriam Imrem, Ms. Kathryn Plumb

Staff Present: Mr. Chadwick Raymond, Mr. Eric Robbins, Ms. Anna Amen

Guests: None

APPROVAL OF AGENDA

Approved as presented.

MINUTES

Mr. Lonoff moved that the minutes of the Regular Meeting of April 10, 2008 be approved. Ms. Mayer seconded. On voice vote all Trustees voted "aye".

Minutes from the Nominating Committee Meeting of April 10, 2008 could not be approved at this meeting since a quorum of the committee was not present.

PUBLIC COMMENTS

None

TREASURER'S REPORT

Ms. Mayer drew attention to the financial report as exhibited in the Board packet.

The financial status of the library funds as of April 30, 2008 was as follows:

General Fund	4,032,305.03
Restricted	309,804.26
IMRF	179,543.37
FICA	142,542.53
Total General Fund	<u>4,664,195.19</u>
Checking	(9,626.01)
Savings/Money Market	169,724.46
Investments	1,452,374.69
Illinois Funds	3,050,927.05
Petty Cash	795.00
Total General Fund	<u>4,664,195.19</u>
Capital Improvement Fund	352,884.85
Debt Service Fund	343,694.18

Investments:

Investment #	Amount	Maturity	Rate
<u>General Fund</u>			
NBBT - 15158	200,000.00	5/9/08	4.50%
NBBT - 15141	200,000.00	5/9/08	4.50%
NBBT - 15148	400,000.00	6/13/08	4.00%
NBBT - 15108	220,000.00	7/11/08	4.75%
LNB – Gift CD	212,374.69	7/1/08	2.40%
NBBT - 15123	220,000.00	7/14/08	4.75%

BILLS AND CHARGES

Ms. Mayer moved to approve the following Bills and Charges for April 2008:

Library Claims List	\$184,777.92
Librarian’s Claims List	17,548.44
Payroll	219,000.26
IMRF/FICA	35,160.84
Wire to Foundation	
Total General Fund	<u>456,487.46</u>
Capital Improvement Fund	100,000.00
Debt Service	<u>333,399.78</u>
Total Library	\$889,887.24

She also asked for approval of the following additional bill:

18725 \$3,121.60 American Express

Mr. Peltz seconded. On roll call vote, trustees voted:

“Aye”: Früm, Lonoff, Mayer, Peltz

“Nay”: None

FOUNDATION

Mr. Früm reported on the financial statements of the Foundation. He mention that 71 bricks were sold and thanked Ms. Amen for her efforts. He also noted Ms. Celina Kaspar is creating a mock up of the fundraising brochure.

SPECIAL EVENTS COMMITTEE

Ms. Mayer reported that the Friends of the Northbrook Public Library is sponsoring the purchase prize for the 2008 art show. Mr. Robbins reported that the Northbrook Arts Commission has agreed to sponsor the viewers choice for the 2008 art show.

LIBRARIAN’S REPORT

Mr. Raymond gave the following report:

1. Circulation broke the 800,000 threshold in fiscal year 2008. A comment was made to publicize this in the Pioneer Press.
2. Parking in the surrounding campus area will be observed this summer, to determine if something needs to be done.

UNFINISHED BUSINESS

Logo Discussion

A request was made of Ms. Celina Kaspar to provide her opinion as to using various colors for the logo rather than just one color. Further discussion on color will take place at the next meeting.

Update on Staff Health Insurance Options

Discussion took place regarding the Intergovernmental Agreement. The agreement will be presented for approval at the regular June meeting.

Usage of Illinois Economic Opportunity Grant

Mr. Raymond requested the board consider changing the usage of the grant money from the renovation of the first floor to the renovation of the young adult area. This request is primarily due to deadlines associated with the grant. Discussion took place and it was decided that the State of Illinois be contacted to request the change.

NEW BUSINESS

Approve 2008 Tax Levy Letter to Village of Northbrook

Mr. Peltz moved that the 2008 Tax Levy Letter be approved. Ms. Mayer seconded the motion.

On roll call vote, trustees voted:

“Aye”: Früm, Lonoff, Mayer, Peltz

“Nay”: None

Review/Approve Draft Patron Behavior Policy

The policy will be redrafted based upon discussion and comments made.

Committee of the Whole Meeting

Trustees decided to cancel the scheduled May meeting.

Election of Officers

Discussion of this topic was moved to the June 2008 meeting.

ADJOURNMENT

There being no further business to discuss, Mr. Lonoff moved to adjourn. Mr. Peltz seconded the motion. The meeting was adjourned at 8:12 p.m.

Howard Peltz, Secretary

Anna M. Amen, Recorder