

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF LIBRARY TRUSTEES
OF THE VILLAGE OF NORTHBROOK
Northbrook Public Library Civic Room
July 9, 2012**

CALL TO ORDER

The special meeting of the Board of Trustees was called to order at 7:30 p.m. by Mr. Lonoff.

ROLL CALL

The roll was called by Ms. Anna Amen.

Trustees Present: Ms. Sharon Bergstein, Ms. Susan Conat, Mr. Carlos Früm, Mr. Jay Glaubinger, Mr. Miriam Imrem, Mr. Marc Lonoff, Ms. Vera Mayer

Trustees Absent: None

Staff Present: Mr. Chadwick Raymond, Mr. Eric Robbins, Ms. Anna Amen

Guests Present: None

AGENDA

Discussion/Approvals (as necessary): Request for Qualifications; Architectural Control Commission Meeting; Planning Commission Meeting; Economic Development Commission; Architects status report.

BUSINESS DISCUSSED

Request for Qualification

Mr. Raymond reported that the Request for Qualification was released on Thursday, July 5th. The response deadline is 7.27.12. Emails were sent to approximately 20 companies that had expressed interest in the project. Mr. Oliver from Cordogan Clark & Associates asked if a preliminary layout for the renovations could be shared – it was decided that it would be a good idea to provide current and proposed layouts to the construction management companies.

Architectural Control Commission Meeting

Mr. Raymond reported that the Architectural Control Commission Meeting is Thursday, 7.12.12 at 5:30 p.m. He asked if two trustees would be able to attend the meeting with library staff and the architect. Ms. Bergstein volunteered to come to the meeting.

Planning Commission Meeting

Mr. Raymond reported that the Planning Commission Meeting is Tuesday, 7.17.12 at 7:30 p.m. He asked if two trustees would be able to attend the meeting with library staff and the architect. Ms. Mayer and Ms. Conat volunteered to come to the meeting.

Economic Development Commission

Mr. Raymond reported that the Economic Development Commission Meeting is Wednesday, 7.18.12 at 7:30 a.m. He asked if a trustee would be able to attend the meeting with him. Mr. Glaubinger volunteered to come to the meeting.

Architect's Status Report

Ms. Amen reported that the contract with Dewberry has been reviewed by the attorney and will be discussed at the July 12th Meeting. Mr. Lonoff and Ms. Mayer reported on the Schematic Design Meeting and shared some of the issues brought up at the meeting. The Board discussed the issues and asked that the answers be shared with Dewberry. Revised designs will hopefully be presented at the meeting on July 12th.

ADJOURNMENT

There being no further business to discuss, Mr. Früm moved to adjourn. Ms. Mayer seconded the motion. The meeting was adjourned at 8:15p.m.

Marc Lonoff, President

Anna M. Amen, Recorder