

**Minutes of the Special Board Meeting  
Board of Library Trustees  
Northbrook Public Library  
Business Office Conference Room  
October 5, 20010**

**Call to Order:** The special meeting of the Board of Trustees was called to order at 7:00 p.m.

**Trustees Present:** Ms. Susan Conat, Ms. Vera Mayer, Ms. Sharon Bergstein, Mr. Howard Jay Glaubinger.

**Staff Present:** Chadwick Raymond

The purpose of the meeting was to conduct a trustee orientation for new trustees (Ms. Bergstein and Mr. Glaubinger).

Trustees Conat and Mayer reviewed the role and responsibilities of serving as a library trustee.

Mr. Raymond provided related documentation from the library associations along with internal library information.

The trustees discussed operations, planning/desired outcomes, continuing education, caucus and other library related matters.

Meeting adjourned by acclamation at 8:20 p.m.

**Susan Conat, President**

**Chadwick Raymond, Recorder**