

**MINUTES OF THE SPECIAL MEETING  
OF THE BOARD OF LIBRARY TRUSTEES  
OF THE VILLAGE OF NORTHBROOK  
Northbrook Public Library Civic Room  
April 16, 2014**

**CALL REGULAR MEETING TO ORDER**

The special meeting of the Board of Trustees was called to order at 4:05 p.m. by Mr. Lonoff.

**ROLL CALL**

The roll was called by Ms. Anna Amen.

**Trustees Present:** Ms. Sharon Bergstein, Mr. Carlos Früm, Mr. Jay Glaubinger, Mr. Marc Lonoff, Ms. Vera Mayer

**Trustees Absent:** Ms. Miriam Imrem, Ms. Daphna Neirick

**Staff Present:** Mr. Chadwick Raymond, Mr. Andrew Kim, Ms. Anna Amen

**Guests Present:** Pepper Construction – Jim Creath, Lance Tritsch, Dan Rosenberg, Pat Rioux  
Dewberry – Jennifer Betancourt  
Northbrook Star – Irv Leavitt  
Northbrook Tower – Dan Dorfman

**Discuss/Approve Bid Recommendation from Pepper Construction regarding the First Floor Renovation Project**

Mr. Lonoff asked to Board to reconvene the discussion to approve the bid recommendations presented by Pepper Construction. He referred them to a worksheet that showed 3 options.

Option 1 - showed the project with cost reductions taken only

Option 2 - showed the project with cost reductions and adding the motorized acoustical banner alternate

Option 3 - showed the project with cost reductions, adding the motorized acoustical banner alternate and removal of the water feature

For each option the project cost is \$6,573,520 and the carpet project is \$114,144 for a total of 6,687,664. The carpet project is not part of the renovation project and funds from the Capital Improvement Fund will be used to pay for this work. To reduce the cost of the project:

- Voluntary alternates were incorporated into the bid numbers – these were suggested by the contractors and were deemed appropriate after being reviewed by Pepper Construction and Dewberry
- AV/Cinema budget was reduced
- Contingency for Pepper and the Library was reduced

Board discussed Options 2 and 3 which added costs to the project and reduces the contingency to keep the project cost as 6,573,520. Option 2 adds motorized acoustical banners in the auditorium. This option was discussed and it was decided that due to the time and efforts needed to manually raise and lower the banners that this should be added to the project. Option 3 adds motorized banners in the auditorium and removes the water feature in the lobby. This option was discussed and it was determined to make this decision within 90 days. The board would like to get more information on the HVAC reduction that has been offered but cannot be discussed at this time. Ms. Betancourt asked about adding solar shade to the rollershades in the Civic and Pollack Rooms. The cost of adding this feature to the rooms was small and the Board decided that it should be added to the project and the contingency could be reduced. Ms. Bergstein made a motion to accept the bid recommendations from Pepper Construction and add the motorized acoustical banners and the solar shade bands to the rollershades to the project. Ms. Mayer seconded the motion. On roll call vote, Trustees voted:

“Aye”: Ms. Bergstein, Mr. Früm, Mr. Glaubinger, Ms. Mayer, Mr. Lonoff

“Nay”: None

**Discuss Approve a Motion to Assign Bid Contracts to Pepper Construction for the First Floor Renovation Project**

Based upon the above approval, Mr. Früm motioned to allow Pepper Construction to assign bid contracts to contractors. Ms. Mayer seconded the motion. On roll call vote, Trustees voted:

“Aye”: Ms. Bergstein, Mr. Früm, Mr. Glaubinger, Ms. Mayer, Mr. Lonoff

“Nay”: None

**ADJOURNMENT**

There being no further business to discuss, Mr. Früm moved to adjourn. Ms. Mayer seconded the motion. The meeting was adjourned at 5:00 p.m.

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Marc Lonoff, President

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Anna M. Amen, Recorder