MINUTES OF THE NORTHBROOK PUBLIC LIBRARY BOARD MEETING
June 18, 2026 | 7:00 pm

CALL REGULAR MEETING TO ORDER
The regular meeting of the Board of Trustees was called to order at time 7:00 pm by Stacy Oliver.

BOARD OF TRUSTEES ROLL CALL
The roll was called by Jennifer McGee

Trustees Present: Adam Bazer, Bryce Budin, Maura Crisham, Stacy Oliver, Nimesh Patel, Janet Spector Bishop, Barbara Unikel

Trustees Absent:

Staff Present: Kate Hall, Kelly Durov, Anna Amen, Becky Moore, Jennifer McGee, Aaron Ashmann

Others Present: Benjamin Mensik, Northbrook Resident

APPROVAL OF THE CONSENT AGENDA
3.1 Approval of the Agenda
3.2 Approve Regular Session Minutes – May 21, 2026
3.3 Approve Executive Session Minutes – May 21, 2026
3.4 Approve Cash Balances & Income Statement May 2026
3.5 Approve Bills and Charges from May 2026 in the amount of $1,189,616.66

Janet Spector Bishop made the motion to approve the consent agenda as presented. Maura Crisham seconded the motion.

On a roll call vote, Trustees voted:

"Aye": Adam Bazer, Bryce Budin, Maura Crisham, Stacy Oliver, Nimesh Patel, Janet Spector Bishop, Barbara Unikel

"Nay": None

PUBLIC COMMENTS
There were no public comments.

STAFF REPORTS
Executive Director Report
Kate Hall reported a strong launch for the Summer Reading program, which currently includes over 900 adult and 2,000 youth participants. She mentioned the successful Egg Drop Challenge that dropped over 40 eggs, and gave an update on the upcoming 4th of July parade. Regarding legislative matters, Kate Hall noted that the spring session concluded with the eBook bill successfully passing the

House and advancing to the Senate, though the proposed Per Capita Grant funding increase did not pass. Lastly, she announced that trustee training initiatives will resume this fall.

BOARD MEMBER REPORTS

Janet Spector Bishop attended the popular Drop-In Mahjong event and suggested adding the game to the Library of Things. Maura Crisham attended the Seed: the Untold Story film, stating that it was well attended and very informative. Stacy Oliver checked out the buckthorn and invasive plant removal tool from the Library of Things collection, noting how useful to have household tools available for borrowing. Bryce Budin shared positive feedback on the updated format of the Youth Summer Reading program.

UNFINISHED BUSINESS

Master Plan Project Update and Cost Estimate Discussion

Executive Director Kate Hall and Finance Director Anna Amen presented an initial master plan cost estimate of $30 million, revealing a gap against the library's assumed $15 million costs from the 2017 estimates. The library has $9 million available in the Capital Improvement Fund. The increased amount budget due to major structural, staircase, elevator, and building system upgrades alongside major construction cost increases. They discussed different funding options and asked for board recommendations on next steps. After discussion, the board opted for a holistic renovation over a scaled-back approach to protect the long-term community investment and avoid future inflation costs. Next steps include partnering with the Village to pursue a bond issuance to fund the project, and the architectural team to develop updated designs that offer lower-cost alternatives for high-priced line items.

CLOSED SESSION:

The board did not go into closed session.

NEW BUSINESS

Review FY26 Illinois Public Library Annual Report

Kate Hall presented the FY26 Illinois Public Library Annual Report (IPLAR), highlighting outstanding statistics and trends. Noting, that this is the 1st year to use the new Data Dashboard which streamlined the collection process and improved efficiency. She noted key FY26 increases in Wi-Fi usage, daily visits, e-video check-outs, and in-person programming.

Bryce Budin made the motion to approve the Illinois Public Library Annual Report for FY26 as presented. Barbara Unikel seconded the motion.

On a voice vote, all Trustees voted "Aye".

"Nay": None

"Abstain": None

AGENA BUILDING

The board discussed and decided to keep the following items on the July agenda:

- Master Plan Project Update
- Quarterly Strategic Plan Check In
- Volunteer Program Presentation

ADJOURN
Stacy Oliver declared the meeting adjourned at 8:00 pm.

FINAL VOTE OR ACTION MAY BE TAKEN AT THE MEETING ON ANY AGENDA ITEM SUBJECT MATTER LISTED ABOVE, UNLESS THE AGENDA LINE ITEM SPECIFICALLY STATES OTHERWISE.

Stacy L Oliver

Stacy Oliver, President

Jennifer McGee

Jennifer McGee, Recorder