MINUTES OF THE NORTHBROOK PUBLIC LIBRARY BOARD MEETING
August 20, 2026 | 7:00 pm

CALL REGULAR MEETING TO ORDER
The regular meeting of the Board of Trustees was called to order at time 7:00 pm by Stacy Oliver.

BOARD OF TRUSTEES ROLL CALL
The roll was called by Jennifer McGee

Trustees Present: Adam Bazer, Bryce Budin, Maura Crisham, Stacy Oliver, Nimesh Patel, Janet Spector Bishop, Barbara Unikel

Trustees Absent:

Staff Present: Anna Amen, Aaron Ashmann, Kelly Durov, Kate Hall, Linnéa Lundberg, Jennifer McGee, Becky Moore

Others Present: Joe DiCicco, Pepper Construction, Tiffany Nash and Dan Porte, Product Architecture & Design, Sadie Budin, Northbrook Resident

APPROVAL OF THE CONSENT AGENDA
3.1 Approval of the Agenda
3.2 Approve Regular Session Minutes – July 16, 2026
3.3 Approve Cash Balances & Income Statement July 2026
3.4 Approve Bills and Charges from July 2026 in the amount of $951,170.60
3.5 File detailed statement of all receipts and expenditures for previous 6 months

Janet Spector Bishop made the motion to approve the consent agenda as presented. Barbara Unikel seconded the motion.

On a roll call vote, Trustees voted:

"Aye": Adam Bazer, Bryce Budin, Maura Crisham, Stacy Oliver, Nimesh Patel, Janet Spector Bishop, Barbara Unikel

"Nay": None

PUBLIC COMMENTS
There were no public comments.

STAFF REPORTS
AI Programming at the Library Presentation
Adult Services Supervisor Linnéa Lundberg discussed her team's AI programming initiatives, developed with Lucy Gray and Joe Nava in response to community feedback. The library's AI programming addresses core themes such as digital citizenship, social justice, and intellectual freedom

and centers on empowering individuals through AI education; programming that focuses on developing digital skills and using AI safely. The team is now exploring programming enhancements, such as dedicated spaces for shared experiences, instructional design, and external presenters, while continuing to build on established programs like "Tech Tuesdays," tech appointments, and community outreach.

Executive Director Report

Kate Hall reported that Summer Reading concluded on August 9 and noted that a full summary will be provided to the board next month. She also mentioned that she will be on vacation the week of August 24 and asked if any board members are interested in participating in the book selection process for the Fall 2027 "One Book One Northbrook" program.

BOARD MEMBER REPORTS

There were no board member reports.

UNFINISHED BUSINESS

Master Plan Project Update

Kate Hall reported that the village is supportive of the proposed bond issuance. She also touched upon the evaluation of construction logistics, comparing remaining on-site versus relocating; preliminary estimates suggest that moving off-site could save $200,000. Detailed costs will be provided in September.

Product Architecture & Design Presentation

Tiffany Nash and Dan Porte from PAD presented three draft design concepts, with Pepper Construction's Joe DiCicco addressing board inquiries regarding offsite moving costs. The board also discussed the costs and layout of elevators, stairs, and ramps, emphasized the need for clear community communication, and requested a key factor list to guide their final scheme selection in September.

CLOSED SESSION:

The board did not go into closed session.

NEW BUSINESS

Executive Director Quarterly Goal Check In

Kate Hall reviewed the status of key goals outlined in the packet.

Stacy Oliver recommended holding a special meeting in September for in-depth discussion on the master plan schemes.

AGENDA BUILDING

The board discussed and decided to keep the following items on the September agenda:

- Consent Agenda
    - Approve Closing Schedule

    - File account of all monies received and expended during preceding fiscal year per 65 ILCS 6/3.1-35-65
    - HR policy updates
- Master Plan Project Update & Design Decision
- Northbrook Public Library AI Guidelines
- Selden Fox Audit Presentation

<u>ADJOURN</u>
Stacy Oliver declared the meeting adjourned at 8:47 pm.

FINAL VOTE OR ACTION MAY BE TAKEN AT THE MEETING ON ANY AGENDA ITEM SUBJECT MATTER LISTED ABOVE, UNLESS THE AGENDA LINE ITEM SPECIFICALLY STATES OTHERWISE.

Stacy L Oliver
Stacy Oliver, President

Jennifer McGee
Jennifer McGee, Recorder