

SPECIAL MEETING MINUTES
OF THE PERSONNEL COMMITTEE
NORTHBROOK PUBLIC LIBRARY BOARD OF TRUSTEES
September 13, 2021 at 4:00 p.m.

CALL SPECIAL MEETING TO ORDER

The special meeting of the Personnel Committee was called to order at 4:03 pm by Ms. Maura Crisham.

BOARD OF TRUSTEES ROLL CALL

The roll was called by Ms. Jennifer McGee

Trustees Present: Ms. Sharon Bergstein, Ms. Maura Crisham, Ms. Barbara Unikel

Trustees Absent:

Staff Present: Ms. Kate Hall, Ms. Laurie Prioletti, Ms. Jennifer McGee

Others Present:

APPROVAL OF THE CONSENT AGENDA

Ms. Crisham asked for a motion to approve the consent agenda.

Ms. Bergstein made the motion to approve the consent agenda. Ms. Crisham seconded the motion.

On a voice vote, all Trustees voted "aye."

PUBLIC COMMENTS

Ms. Crisham reported that there were no public comments as of 4:04 pm.

UNFINISHED BUSINESS

Ms. Unikel reviewed documents presented at the last meeting regarding measurable goals and categories. The board discussed and determined 10 goal categories to develop the Executive Director's evaluation. A timeline for the evaluation process and implementation was discussed. For October's meeting, Ms. Hall is to outline current and the previous three years goals into the ten goal categories.

NEW BUSINESS

ADJOURN

There being no further business to discuss, Ms. Crisham declared the meeting adjourned at 4:52 pm.

FINAL VOTE OR ACTION MAY BE TAKEN AT THE MEETING ON ANY AGENDA ITEM SUBJECT MATTER LISTED ABOVE, UNLESS THE AGENDA LINE ITEM SPECIFICALLY STATES OTHERWISE.

Ms. Maura Crisham, Board Officer

Ms. Jennifer McGee, Recorder

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