

## 107: Freedom of Information (FOIA)

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I. A brief description of our public body is as follows:

1. Our purpose is to provide materials and services for the recreational, social, informational, and educational needs of the community.
2. An organizational chart is available at:  
<https://www.northbrook.info/organizational-chart>
3. The total amount of our operating budget for FY2022 is: \$9,111,049  
Funding sources are property and personal property replacement taxes, state and federal grants, fines, charges, and donations. Tax levies are:
  - a. General Operating Expenditures
  - b. IMRF (provides for employee's retirement and related expenses)
  - c. Social Security (provides for employee's FICA costs and related expenses)
  - d. Debt Service (for bond and interest payments)
4. The library is located at this address: 1201 Cedar Lane, Northbrook, IL 60062
5. We have approximately the following number of persons employed:
  - Full-time: 46
  - Part-time: 62
6. The following organization exercises control over our policies and procedures:  
The Northbrook Public Library Board of Trustees, which meets monthly on the 3rd Thursday of each month, 7:30 p.m., at the library.

Its members are:

- Jay Glaubinger, President
- Abby Young, Vice President
- Jami Xu, Treasurer
- Maura Crisham, Secretary
- Sharon Bergstein; Stacy Oliver; Barbara Unikel

7. We are required to report and be answerable for our operations to: Illinois State Library, Springfield, Illinois. Its members are: State Librarian, Jesse White (Secretary of State); Director of State Library, and various other staff.

II. You may request the information and the records available to the public in the following manner:

1. Use the online request form (<https://www.northbrook.info/foia-form>) or email the FOIA officer at [foia@northbrook.info](mailto:foia@northbrook.info).
2. Your request should be directed to the following individuals: Anna Amen, FOIA officer.